



## EMPLOYMENT APPLICATION FOR THE SEVENTH FARM CREDIT DISTRICT

The Seventh Farm Credit District serves the agricultural community through several employers, AgriBank, FCB and the Farm Credit Services Associations. Employment is considered an "at will" agreement - in other words, your employment is not governed by a written or oral contract. This means that your employment may be terminated at any time, with or without cause or notice, at your option or at the option of your employer. Each employer within the Seventh Farm Credit District is an equal opportunity employer. Individuals are judged solely on the basis of their qualifications without regard to race, color, religion, sex, age, disability, national origin, political affiliation, marital status, or status with regard to public assistance. Each employer within the Seventh District maintains a Standards of Conduct Policy. It is your obligation to review that policy and ensure that you are in compliance prior to your employment.

Today's Date

### SECTION 1: Personal Data

Name (Last/First/Middle)

E-mail Address

Permanent Address (Street/City/State/Zip Code)

County

(Area Code) Phone Number

Present Address (Street/City/State/Zip Code - if different from above)

(Area Code) Phone Number

Professional Society Memberships/Licenses (Omit those indicating religious, political, cultural or social affiliations)

Can you, after being hired, verify your legal right to work in the United States?

No  Yes If yes, proof must be provided

Have you been convicted of a felony or found guilty in a court-martial proceeding in the last seven (7) years?

No  Yes If yes, explain:

### SECTION 2: Position Desired

Desired Position or Type of Work

Date Available

Work Schedule of the position you are applying for:

Full-time  Part-time  Days  Nights  Summer  Temporary

Are you able to travel for business purposes?

No  Yes If yes, please indicate the maximum percentage of annual travel acceptable to you: %

Will you relocate?

No  Yes If yes, please list preferred locations:

[Redacted]

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**SECTION 3: Education**

High School	School Address (City/State)
[Redacted]	[Redacted]

Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major Coursework
	[Redacted]

Honors Received  
[Redacted]

Extra-Curricular Activities  
[Redacted]

College or Technical School	School Address (City/State)
[Redacted]	[Redacted]

Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree/Certificates Granted or Units (Quarters/Semesters) Completed
Major Coursework	[Redacted]
Minor Coursework	

Honors Received  
[Redacted]

Extra-Curricular Activities  
[Redacted]

Post Graduate School	School Address (City/State)
[Redacted]	[Redacted]

Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree/Certificates Granted or Units (Quarters/Semesters) Completed
Major Coursework	[Redacted]
Minor Coursework	

Honors Received  
[Redacted]

Extra-Curricular Activities  
[Redacted]

Other Education	School Address (City/State)
[Redacted]	[Redacted]

Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree/Certificates Granted or Units (Quarters/Semesters) Completed
Major Coursework	[Redacted]
Minor Coursework	

Honors Received  
[Redacted]

Extra-Curricular Activities  
[Redacted]

**SECTION 4: Specialized Skills**

Keying	Net WPM	Years of Exp.	
	[Redacted]	[Redacted]	

Personal Computer	Equipment Operated	Years of Exp.
Personal Computer	Software Used	Years of Exp.
Other Skills and Years of Experience		

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## SECTION 5: Employment Record

Please list your present or most recent employer first. In Section 6, please explain any periods of time not accounted for on your record of employment.

Have you ever been employed by a Farm Credit Institution?  No  Yes If yes, where and dates? \_\_\_\_\_

Employer (Current or Most Recent)	Mailing Address ( City/State/Zip Code)
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Job Title	Work Phone Number/Extension
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Dates Employed (Mo/Yr)	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Total Years on Job:	Reason for Leaving or Seeking Change
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Supervisor's Name	May We Contact This Person? <input type="checkbox"/> No <input type="checkbox"/> Yes	Phone Number:
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Describe Responsibilities

Employer	Mailing Address ( City/State/Zip Code)
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Job Title	Work Phone Number/Extension
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Dates Employed (Mo/Yr)	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Total Years on Job:	Reason for Leaving or Seeking Change
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Supervisor's Name	May We Contact This Person? <input type="checkbox"/> No <input type="checkbox"/> Yes	Phone Number:
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Describe Responsibilities

Employer	Mailing Address ( City/State/Zip Code)
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Job Title [Redacted]			
Dates Employed (Mo/Yr) [Redacted] To [Redacted]	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Total Years on Job: [Redacted]	Reason for Leaving or Seeking Change [Redacted]
Supervisor's Name [Redacted]		May We Contact This Person? <input type="checkbox"/> No <input type="checkbox"/> Yes    Phone Number: [Redacted]	
Describe Responsibilities [Redacted]			
Employer [Redacted]		Mailing Address ( City/State/Zip Code) [Redacted]	
Job Title [Redacted]			
Dates Employed (Mo/Yr) [Redacted] To [Redacted]	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Total Years on Job: [Redacted]	Reason for Leaving or Seeking Change [Redacted]
Supervisor's Name [Redacted]		May We Contact This Person? <input type="checkbox"/> No <input type="checkbox"/> Yes    Phone Number: [Redacted]	
Describe Responsibilities [Redacted]			

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## SECTION 6: Other Experience/Comments

[Redacted]

## SECTION 7: Professional References

Name [Redacted]	Mailing Address (City/State/Zip Code) [Redacted]
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(Area Code) Phone Number [REDACTED]	Years Acquainted [REDACTED]	Relationship [REDACTED]
Name [REDACTED]		Mailing Address (City/State/Zip Code) [REDACTED]
(Area Code) Phone Number [REDACTED]	Years Acquainted [REDACTED]	Relationship [REDACTED]
Name [REDACTED]		Mailing Address (City/State/Zip Code) [REDACTED]
(Area Code) Phone Number [REDACTED]	Years Acquainted [REDACTED]	Relationship [REDACTED]

## SECTION 8: Personal Reference

Name [REDACTED]		Mailing Address (City/State/Zip Code) [REDACTED]
(Area Code) Phone Number [REDACTED]	Years Acquainted [REDACTED]	Relationship [REDACTED]

## SECTION 9: Certification

I authorize investigation of all statements in this qualification record if I am considered for employment. The companies or persons named herein are authorized to give information regarding me whether or not such information is part of their records and they are hereby released from all liability for issuing such information. I also understand that misrepresentation or omission of facts called for herein will be sufficient cause for cancellation of consideration for employment or termination of employment.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

If you are applying for a position at AgriBank, FCB, please mail your completed application to: Human Resources Staffing Department, AgriBank, FCB, 375 Jackson Street, St. Paul, MN 55101-1810. If you are applying for a position at a local Farm Credit Services organization, unless otherwise instructed, please mail your completed application to that office.

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